

**DPAS Quick Reference Guide** 



## Maintenance Movement

## **Maintenance Movement Request**

 In the DPAS Maintenance and Utilization module, navigate to Maintenance Movement from the Maintenance menu

 The Search Criteria page displays.

 The **Maintenance Movement** process is a Warehouse Management to Maintenance and Utilization (M&U) only topic. It is used to move Warehouse equipment scheduled for maintenance to a maintenance location.

- 2. Select the equipment's Warehouse from the Warehouse drop-down list.
- 3. Enter, or browse for, the Inventory Control Number (ICN) in the Asset Id field.
- 4. Select the **Search** button The **Search Results** page displays.

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- Only assets associated to an open Work Order initiated from the Warehouse Management module will display.
- The ICN from the Warehouse is used as the Asset Id in Maintenance.
- To allow for multiple asset selection, you do not need to enter an **Asset Id**.
- 5. Choose the Select checkbox for the equipment being moved.
- 6. Select a maintenance location from the Maint Loc drop-down list.
- 7. Select the Continue button.

		Search Criteria										
	Warehouse 9A		A SAT DMC		Asset Id A0000		000000000001007					
		Stock Nbr		S	erial Nbr							
		Work Order Nbr										
	Search Results											
	Select	Select <u>Work Order Id</u>		set Id	Stock Nbr		<u>Serial Nbr</u>	Location				
5		2014031000004	A00000000	0000001007	2350010818	13 <u>8</u> V	/IN548987445518	RECEIVING				
	Maint Loc REPAIR 6 Select All Deselect A 7 Continue Cancel											

The Maintenance Location must be created in the Warehouse Management module with a Location Type Cd of *Repair*.



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## Maintenance Movement Add

Once this process is completed, a Pick is created in the Warehouse Management module.

Review the information displayed and select the **Update** button.

Maintenance Movement Add											
Work Order Id	As	Asset Id		Serial Nbr	Location						
2014031000004	A0000000000	A0000000000000000000000000000000000000		VIN548987445518	RECEIVING						
	Maint Loc	REPAIR									
	Update Cancel										





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